



## APPLICATION CHECKLIST and TIMELINE

Thank you for your interest in Shaker Road School. If you wish to be considered for admission, your application packet must be **complete**. The following checklist may be helpful in completing this process. We look forward to hearing from you soon. If you have any questions regarding the application process please contact the Admission Office.

### TIMELINE

The following is the desired admissions timeline. Applications received after the indicated dates will still be considered for admission on a rolling basis.

**Campus Tour** – Year-round

**Classroom visit** – Mid-September – End of January

**Application** – Due prior to February 1

**Recommendations** – Due prior to February 1

**School Records** – Due prior to February 1

**Notification Date** – Admissions Office will mail decision letters during the first week of March  
(Families will receive decision letters via standard US mail)

**Candidate's Reply** – Accepted candidates must notify Shaker Road School of their intent to enroll and send the deposit within the first week of April.

### CHECKLIST

#### **CAMPUS TOUR AND CLASSROOM VISIT**

This is a required part of the application process. Please call the Admissions Office to make an appointment.

#### **APPLICATION**

The application must be completed and returned to the Admissions Office. A \$20.00 application fee for domestic applicants and a \$50.00 fee for international applicants must accompany the application.

#### GRADES 1/2

- Application for Admission form
- Parent/Guardian Statement
- Writing Sample
- Character Recommendation form
- Teacher Recommendation form
- Records Release form

#### GRADE 3-5

- Application for Admission form
- Parent/Guardian Statement
- Short Answer Questions
- Character Recommendation form
- Teacher Recommendation form
- Records Release form

#### GRADES 6-9

- Application for admission form
- Parent/Guardian statement
- Essay
- Short Answer Questions
- Character Recommendation form
- Mathematics Recommendation form
- Language Arts Recommendation form
- Records Release form

#### INTERNATIONAL STUDENTS

- Application for Admission form
- Parent/Guardian Statement
- Essay
- Short Answer Questions
- Character Recommendation form
- International Student Supplement
- Records Release form
- Medical Release form
- Guidelines and Agreement

## Shaker Road School